

BARNLEY MBC AUDIT COMMITTEE – INDICATIVE WORK PROGRAMME

	Mtg. No.	1*	2*	3*	4	5	6	6	7
Committee Work Area	Contact / Author	8.06.16	20.07.16	23.09.16	2.11.16	7.12.16	18.1.17	22.3.17	19.4.17
Committee Arrangements									
Committee Work Programme	WW	X	X	X	WORKSHOP MEETING/TRAINING EVENT	X	X	X	X
Minutes/Actions Arising	WW	X	X	X		X	X	X	X
Review of Terms of Reference and Self Assessment	RW/CHAIR		X						X
Training Review and Skills Assessment	RW/CHAIR		X						X
Review of Terms of Reference & Working Arrangements	FF						X		
Draft Audit Committee Annual Report	RW/CHAIR								X
Audit Committee Annual Report	RW/CHAIR		X						
Internal Control and Governance Environment									
Local Code of Corporate Governance	AF/AH							X	
Annual Governance Review Process and Timescales	AF/AH								
Draft Annual Governance Statement & Action Plan	AF/AH		X						
Final Annual Governance Statement	AF/AH			X					
AGS Action Plan Update	AF/AH					X			
Corporate Whistleblowing Update & Annual Report	RW								X
Annual Fraud Report	RW	X							
Fraud Management Update / SPD Review	RW					X			
RIPA Update Report	AF/GK			X					
Review of Ombudsman Complaints	AF					X			
Corporate Risk Management									
Risk Management Policy & Strategy	AH								X
Risk Management Update	AH						X		
Annual Report	AH		X						
Strategic Risk Register Review	AH					X (from 2/11/16)	X		X
Internal Audit									
Internal Audit Charter & Strategy	RW							X	
Internal Audit Plan	RW							X	

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Internal Audit Quarterly Report	RW		X			X (from 2/11/16)	X		X
Annual Review of the Effectiveness of Internal Audit	RW		X						
Review of the Effectiveness of Int. Audit - Update	RW					X	X		
Internal Audit Annual Report	RW	X							
Corporate Fraud Team - Report	RW			X				X	
External Audit (KPMG)									
Annual Governance Report (ISA260 Report)	KPMG			X					
Audit Plan	KPMG							X	
Annual Fees Letter	KPMG							X	
Annual Audit Letter	KPMG					X (from 2/11/16)			
Grants Letter	KPMG		X						
Claims & Returns Annual Report	KPMG						X		
External Audit Progress report & Technical Update	KPMG		X	X		X	X	X	X
Financial Reporting and Accounts									
Budget Proposal Section 25 Report	FF/NC							X	
Draft Statement of Accounts Percentage of debt on year by year basis	FF/NC FF/NC		X						
Corporate Finance Summary	FF/NC			X					
Corporate Finance and Performance Management & Capital Programme Update	NC			X		X (from 2/11/16)		X	
Treasury Management Annual Report	IR			X					
Treasury Mgt. Policy & Strategy Statement	IR							X	

* Meeting to be preceded by an Information Briefing/Training Session commencing at 3.00 pm